

## **Grace-Calvary in Clarkesville Is Seeking a Part-time Musician**

Grace-Calvary is hiring a part-time musician to lead worship by playing the organ, piano, and/or keyboard during Sunday services each week and on other occasions. This position requires 5-10 hours a week (at least 4 on-site) including planning, practice, one evening practice with the choir, and Sunday morning services at 10:00 am. Musician will work in collaboration with the Priest-in-Charge.

Our ideal candidate will have experience with Episcopal worship and liturgy and choir direction. Familiarity with church hymnody and contemporary worship music is preferred.

Availability on special occasions such as Christmas Eve, Holy Week and Easter, funerals and weddings, or arrangements for substitutions is required.

Grace-Calvary is the second oldest Episcopal Church building in Georgia and home of the oldest working pipe organ in Georgia, built by Henry Erben of New York City in 1848.

For more information or to submit your resume, please email the church office at [Office@grace-calvary.org](mailto:Office@grace-calvary.org).

**Organist / Pianist Musician**  
**Part-Time**  
**Job Description**

**Mission**

*Grace-Calvary is open to all people for communion with God and each other in Christ. Within and beyond this historic Church we strive to do God's work, nurturing our spirits, reaching out to those in need, valuing and caring for the diversity of God's creation.*

**Summary of Position**

The Musician is responsible for playing music at weekly church services. Work with seasonal choir members. Coordinate and discuss weekly music selections with the Priest.

Currently, Grace-Calvary has one Sunday service. Position will also include providing music at services during the liturgical year observance such as Lenten services, Advent services, Evensong, Christmas caroling, funerals, and other designated special events upon request by the Priest or Senior Warden.

When the Choir is in operation, an evening practice is scheduled along with a warm-up before the Sunday service.

**Position Description**

Perform and musically execute Sunday service(s) each week. A blend of traditional and contemporary church music is welcomed.

Communicate regularly with the Priest to evaluate past liturgies, plan future liturgies, and discuss the general direction of the Grace-Calvary music ministry.

Arrange for a substitute musician when on vacation with the approval of the Priest or Senior Warden, as appropriate. Exercise authority over who is invited to play the organ, piano, or other instruments. *(Note- Substitutes are available through the church but outside substitutes are also welcomed.)*

Facilitate use of musicians within our parish community and guest musicians to enhance service music.

Coordinate with the Office Manager for the servicing and tuning of the pipe organ and pianos, as appropriate.

Work with the Office Manager to order music.

First refusal to provide music for weddings and funerals at Grace-Calvary unless the wedding/funeral party requests to provide their own musicians (pending Priest/Musician approval.) The wedding rate of compensation is \$250; the funeral rate is \$250. If the organist's fee for a funeral is not available through the family, the parish will pay that fee, either through the regular budget or from the Rector's Discretionary Fund.

Complete current Diocesan requirements for Policies and Procedures including **online** training such as "Safeguarding God's Children," "Safeguarding God's People," and "Dismantling Racism."

A current background check is required.

Compensation is \$1250 per month inclusive of a choir rehearsal. Additional funding for travel is available at \$400 max per month to be filed by request through the Office Manager or Finance Administrator. Four Sundays off per calendar year: two paid and two unpaid. Total compensation of \$19,800 annually.

### **Education Requirements**

Bachelor's degree, Masters' degree preferred, but **not** required.

Church music experience preferred, but **not** required.

### **Terms of Agreement**

Annual performance evaluations will be conducted with the Priest and or Senior Warden and the Junior Warden. This agreement is renewable annually.

The Musician serves at the pleasure of the Priest or, in the case of vacancy, the Senior Warden. As the needs of the Parish or the Musician change, termination of this agreement may be made by either party with a 30-day written notice.

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